



## OROVILLE CITY COUNCIL

Council Chambers  
1735 Montgomery Street  
Oroville, CA. 95965

**April 02, 2024**  
**REGULAR MEETING**  
**CLOSED SESSION 4:00 PM**  
**OPEN SESSION 4:30 PM**  
**AGENDA**

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### PUBLIC ACCESS AND PARTICIPATION

Please review the options below for ways to participate or observe the Council Meetings.

#### To Observe the Meeting:

1. Live Feed: <https://www.youtube.com/channel/UCAoRW34swYI85UBfYqT7IbQ/>
2. Zoom Link: <https://zoom.us/j/96870319529?pwd=dW9kMGRZSFo5MFFNQk5wVDUzRkRrZz09>
3. Zoom Application: Meeting ID: 968 7031 9529 Passcode: 67684553
4. By Phone: Telephone: 1-669-900-6833 Meeting ID: 968 7031 9529 Passcode: 67684553

#### To Provide Comment to the Council:

1. Attend the meeting in person
2. Send an Email by 2:00 PM the day of the meeting to [publiccomment@cityoforoville.org](mailto:publiccomment@cityoforoville.org). All comments emailed will be provided to the Council Members for their consideration.

**If you would like to address the Council at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Mayor or presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, please submit the form prior to the conclusion of the staff presentation for that item. Council has established time limitations of three (3) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for an item, the time limitation would be reduced to one and a half (1.5) minutes per speaker for that item. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b)).** Pursuant to Government Code Section 54954.2, the Council is prohibited from taking action except for a brief response from the Council or staff to statements or questions relating to a non-agenda item.**

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## CALL TO ORDER / ROLL CALL

Council Members: Tracy Johnstone, Krysi Riggs, Scott Thomson, Janet Goodson, Shawn Webber,  
Vice Mayor Eric Smith, Mayor David Pittman

## **CLOSED SESSION**

The Council will hold a Closed Session on the following:

1. Pursuant to Government Code section 54956.9(d)(4), the Council will meet with the City Administrator and City Attorney regarding potential initiation of litigation – One case.
2. Pursuant to Government Code Section 54957.6, the Council will meet with the Personnel Officer and City Attorney to discuss labor negotiations related to the following bargaining units:  
All Represented Units.

## **OPEN SESSION**

1. Announcement from Closed Session
2. Pledge of Allegiance
3. Adoption of Agenda

## **PRESENTATIONS AND PROCLAMATIONS**

### **1. Resolution Recognizing Boy Scout Troop 29 for Their 100 Year Celebration**

The City Council may consider adoption of Resolution No.9239 recognizing Boy Scout Troop 29 for their 100-year anniversary.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9239 AND AUTHORIZE THE MAYOR TO SIGN.

## **PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS**

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

## **REPORTS / DISCUSSIONS**

1. Council Announcements and Reports
2. Administration Reports

# CONSENT CALENDAR

Consent calendar **items 1 – 7** are adopted in one action by the Council. Items that are removed will be discussed and voted on immediately after adoption of consent calendar items.

## **1. FORECLOSURE OF 3235 BURLINGTON AVENUE**

The City Council may consider initiating foreclosure proceedings related to the City of Oroville's interest in the Deed of Trust against the property located at 3235 Burlington Ave., Oroville (APN 035-096-004).

### **ACTION REQUESTED -**

ADOPT RESOLUTION NO. 9240 -A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING AND DIRECTING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS AND ANY AMENDMENTS THERETO NECESSARY TO INITIATE AND COMPLETE FORECLOSURE PROCEEDINGS ON REAL PROPERTY LOCATED AT 3235 BURLINGTON AVE., OROVILLE (APN 035-096-004)

## **2. 2022-23 HOME INVESTMENT PARTNERSHIP (HOME) GRANT APPLICATION AND USE OF CITY REVOLVING LOAN FUND FOR ADMINISTRATIVE COSTS**

The City Council may consider the submittal of an application to the State Department of Housing and Community Development (HCD) for the 2022-2023 HOME Investment Partnerships Program (HOME) in the amount of \$500,000.

In addition, City Council may consider supplementing general administration costs associated with administering this program with City Revolving Loan funds in the amount of \$50,000.

### **ACTION REQUESTED -**

1. ADOPT RESOLUTION NO. 9241 -AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM; AND IF SELECTED, THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND OF ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM.
2. ADOPT RESOLUTION 9242 - A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING THE USE OF THE CITY REVOLVING LOAN FUND TO SUPPLEMENT GENERAL ADMINISTRATION COSTS ASSOCIATED WITH THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT 2022-23 HOME INVESTMENT PARTNERSHIPS PROGRAM GRANT IN THE AMOUNT OF \$50,000, IF AWARDED.

**3. CONTRACT WITH ULTRA LINK CABLING SYSTEMS, INC FOR CITY HALL NETWORK REWIRE**

The Council will consider accepting bids and approving contract with Ultra Link Cabling Systems, Inc. for an upgrade to the network wiring at City Hall.

**ACTION REQUESTED -**

ACCEPT THE BID FROM ULTRA LINK CABLING SYSTEM AND AUTHORIZE THE IT MANAGER TO ENTER INTO A SERVICE CONTRACT FOR THE PROJECT.

**4. CONTRACT WITH TEC-COM LOW VOLTAGE SOLUTIONS, INC. FOR PUBLIC SAFETY FACILITY SECURITY SYSTEM**

The Council will consider accepting bids and approving contract with Tec-Com Low Voltage Solutions, Inc. for a camera surveillance system for the public safety facility.

**ACTION(S) REQUESTED -**

1. ACCEPT ALL GRANT FUNDING AS WELL AS ACCEPT THE BID FROM TEC-COM LOW VOLTAGE SOLUTIONS, INC.
2. AUTHORIZE THE IT MANAGER TO ENTER INTO A SERVICE CONTRACT FOR THE PROJECT.

**5. ADDITION OF SCHOOL SERGEANT CLASSIFICATION**

The Council will consider adding the classification of School Sergeant. This change will better meet the needs of the Oroville Police Department, in order to solidify important leadership and supporting positions.

**ACTION REQUESTED -**

AUTHORIZE THE JOB CLASSIFICATION OF SCHOOL SERGEANT, THE CONVERSION OF TWO VACANT POLICE OFFICERS TO SCHOOL SERGEANTS.

**6. SECOND READING OF ZONING CODE AMENDMENT (ZC) 24- 02; CHANGING THE SECTION'S TITLE FROM SECOND DWELLING UNITS TO ACCESSORY DWELLING UNITS AND AMENDING MUNICIPAL CODE SECTION 17.16.010**

The Council will again consider adopting ZC 24-02, changing the title of Municipal Code Section 17.16.010 from Second Dwelling Units to Accessory Dwelling Units, and establishing regulations and standards for accessory dwelling units.

**ACTION REQUESTED -**

1. APPROVE THE SECOND READING AND INTRODUCE BY TITLE ONLY, ORDINANCE 1878 – AN ORDINANCE OF THE OROVILLE CITY COUNCIL AMENDING SECTION 17.16.010 OF THE ZONING ORDINANCE OF THE CITY OF OROVILLE CONSISTENT WITH STATE LAW RELATING TO ACCESSORY DWELLING UNITS.

**7. MINUTES FOR APPROVAL**

**READING OF ZONING CODE AMENDMENT (ZC) 24- 02; CHANGING THE SECTION'S TITLE FROM SECOND**

Submitted for approval are 2 series of minutes (12.19.2023 and 02.06.2024) from past City Council meetings.

**ACTION REQUESTED -**

APPROVE MINUTES AND AUTHORIZE THE MAYOR TO SIGN.

## **REGULAR BUSINESS**

**8. AGREEMENT WITH BARTLE WELLS ASSOCIATES AND FEE STUDY UPDATE**

The City Council may consider authorizing the execution of an agreement with Bartle Wells and Associates Wastewater Rate Study for the City of Oroville.

**ACTION(S) REQUESTED -**

1. AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO EXECUTE AN AGREEMENT WITH BARTLE WELLS AND ASSOCIATES FOR THE WASTEWATER RATE STUDY IN OROVILLE;
2. PROVIDE INPUT ON THE PRELIMINARY WASTEWATER FEE STUDY ANALYSIS; AND
3. AUTHORIZATION TO MAIL OUT PROPOSITION 218 NOTICES.

**9. AGREEMENT WITH MARK THOMAS AND COMPANY, INC. FOR ACTIVE TRANSPORTATION PROJECT - CYCLE 7 - GRANT WRITING ASSISTANCE FOR TABLE MOUNTAIN AND WASHINGTON AVENUE FUNDING**

The City Council may consider authorizing the execution of an agreement with Mark Thomas and Company, Inc. ("Mark Thomas") for grant writing assistance for the Active Transportation Project (ATP) - Cycle 7 grant opportunity. The focus of this grant request would be for Table Mountain and Washington Avenue.

**ACTION REQUESTED -**

AUTHORIZE THE STAFF TO EXECUTE AN AGREEMENT WITH MARK THOMAS AND COMPANY, INC. FOR THE ATP APPLICATION PREPARATION AND SUBMISSION.

**10. PROJECT TASK ORDER FOR PROFESSIONAL CONSTRUCTION MANAGEMENT AND PLANNING SERVICES WITH TROVER CONSTRUCTION MANAGEMENT FOR NEW CORPORATION YARD**

The Council may consider approving Task Order with Trover Construction Management to evaluate and space plan existing buildings and proposed improvements and the new City corporation yard. Work shall include master plan site development, conceptual site plan, development of bid packages for architectural site plan/ contractor services.

**ACTION REQUESTED -**

AUTHORIZE APPROVAL OF TASK ORDER WITH TROVER CONSTRUCTION MANAGEMENT TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE NECESSARY SITE IMPROVEMENTS AT THE NEW CORPORATION YARD.

**11. AGREEMENT WITH ACCULARM FOR SECURITY MONITORING SERVICES AT 655 CAL OAK ROAD**

The City Council may consider authorizing the execution of an agreement with Accularm for security services at the new corporation yard located at 655 Cal Oak Road.

**ACTION REQUESTED -**

AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO EXECUTE AN AGREEMENT WITH ACCULARM, SUBJECT TO LEGAL COMPLIANCE AND APPROVAL BY THE CITY ATTORNEY, FOR SECURITY SERVICES AT THE NEW CORPORATION YARD LOCATED AT 655 CAL OAK ROAD, OROVILLE, CA.

**12. AGREEMENT WITH WILLIAM'S ELECTRIC COMPANY FOR ELECTRICAL SERVICES AT 655 CAL OAK ROAD**

The City Council may consider authorizing the execution of an agreement with William's Electrical Company for electrical services.

**ACTION REQUESTED –**

AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO EXECUTE AN AGREEMENT WITH WILLIAM'S ELECTRIC COMPANY FOR REQUIRED REPAIRS, NEW ELECTRICAL CONNECTIONS, AND LIGHTING AT THE NEW CORPORATION YARD LOCATED AT 655 CAL OAK ROAD, OROVILLE, CA.

### 13. CITY INVESTMENTS

The Council may consider investing in US Treasuries with LPL Financial where our CDs are currently held in accordance with the City's Investment Policy.

ACTION REQUESTED - ADOPT RESOLUTION NO. 9243 – A RESOLUTION AUTHORIZING THE CITY TO INVEST \$10,000,000 IN US TREASURIES, WITH RUTH DUNCAN, ASSISTANT CITY ADMINISTRATOR – ADMINISTRATIVE SERVICES AND BRIAN RING, CITY ADMINISTRATOR AS SIGNATORIES ON THE ACCOUNT.

## PUBLIC HEARINGS

The Public Hearing Procedure is as follows:

- Mayor or Chairperson opens the public hearing and staff will present the item and answer Council questions.
- The hearing is opened for public comment limited to three (3) minutes per speaker. In the event of more than ten (10) speakers, time will be limited to one and a half (1.5) minutes. Under Government Code 54954.3, the time for each presentation may be limited.
- Speakers are requested to provide a speaker card to the City Clerk
- Public comment session is closed and then the Council will debate and take action
- Those wishing to speak at the public hearings below, but unable to attend before 5pm, may request that the council consider holding the public hearing after 5pm by emailing [cityclerk@cityoforoville.org](mailto:cityclerk@cityoforoville.org) or calling 530-538-2535. Please submit request 24 hours before the meeting.
- Individuals may email comments for council consideration to [publiccomment@cityoforoville.org](mailto:publiccomment@cityoforoville.org)

### 14. SECOND READING OF FOOD TRUCK ORDINANCE

This item to be continued to next regularly scheduled City Council meeting, April 16, 2024.

**ACTION REQUESTED -**

CONTINUE PUBLIC HEARING TO APRIL 16, 2024.

## **PUBLIC COMMUNICATION - HEARING OF NON-AGENDA ITEMS**

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

## **FUTURE AGENDA ITEMS / CORRESPONDENCE**

1. Future Agenda Items
2. Correspondence
  - i. Sewerage Commission Oroville Region New Service Charge Rate Schedule

## **ADJOURN THE MEETING**

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on April 16, 2024 at 4:00 p.m.

*Accommodating Those Individuals with Special Needs* – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

*Recordings* - All meetings are recorded and broadcast live on [cityoforoville.org](http://cityoforoville.org) and YouTube.